

Local Recycling Rules Worksheet

Your Personal Recycling Reference Guide

My Local Recycling Information

Collection Provider: _____

Website: _____

Phone Number: _____

Collection Day(s): _____

Special Instructions: _____

Accepted Materials Checklist

Paper Products

- ☐ Newspapers and inserts
- ☐ Magazines and catalogs
- ☐ Office paper and mail
- ☐ Paperboard (cereal boxes, etc.)
- ☐ Cardboard
- ☐ Paper bags
- ☐ Shredded paper
- ☐ Phone books
- ☐ Other: _____

Special Instructions for Paper:

Glass

- ☐ Clear glass bottles and jars
- ☐ Green glass bottles and jars
- ☐ Brown glass bottles and jars
- ☐ Other colored glass
- ☐ Other: _____

Special Instructions for Glass:

Metal

- ☐ Aluminum cans
- ☐ Aluminum foil and trays
- ☐ Steel/tin cans
- ☐ Aerosol cans (empty)
- ☐ Scrap metal
- ☐ Other: _____

Special Instructions for Metal:

Plastics

Mark which numbers are accepted in your area:

- ☐ #1 (PET/PETE) - Water bottles, soda bottles
- ☐ #2 (HDPE) - Milk jugs, detergent bottles
- ☐ #3 (PVC) - Pipes, siding, food wrap
- ☐ #4 (LDPE) - Grocery bags, squeeze bottles
- ☐ #5 (PP) - Yogurt cups, bottle caps
- ☐ #6 (PS) - Foam containers, disposable cutlery
- ☐ #7 (Other) - Miscellaneous plastics

Special Instructions for Plastics:

Other Accepted Materials

- ☐ Food cartons (milk, juice)
 - ☐ Plastic bags (specific types: _____)
 - ☐ Electronics
 - ☐ Batteries
 - ☐ Light bulbs
 - ☐ Clothing/textiles
 - ☐ Other: _____
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Materials NOT Accepted in Regular Recycling

Note items that cannot go in regular recycling but might have special collection options

Item	Alternative Disposal Method	Location/Contact
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Special Collection Events

Note any special collection events for hard-to-recycle items

Item	Collection Date	Location	Contact Information
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Preparation Instructions

Note any special preparation requirements (rinsing, removing labels, etc.)

Material	Preparation Required
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Nearby Drop-Off Locations

For items not collected curbside

Material	Location	Hours	Notes
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Notes and Questions to Ask

Use this space to note any confusing rules or questions to ask your local recycling provider

Tips for Using This Worksheet:

1. Visit your local municipality's website or call your waste management provider to fill in the information

2. Take a photo of the completed worksheet for quick reference on your phone

3. Post a copy on your refrigerator or near your recycling bins

4. Update annually as recycling guidelines may change

5. Share copies with neighbors or new residents in your area

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